

MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at Moreton Say Village Hall on Thursday 21st September 2023 commencing at 7.30 pm.

Present: Councillors C Wellon, G Turner, R Hughes and P Duffy and Unitary Councillor P Wynn also present Mrs J Evans (Clerk)

Apologies: Councillors C Dutton, P Smith and A Wickett

1. **Welcome / Present / Apologises** – As stated above with Cllr Wellon chairing the meeting in Cllr Dutton's absence
2. **Declarations of Interest** – None
3. **Public Session** – There were three members of the public present who spoke to the Council about the prolonged appalling odours from Vantage Farm over the recent very hot weather and their concerns regarding chicken manure being piled up where it could contaminate a water course. The Council acknowledged the concerns raised and agreed to discuss the best course of action under agenda item 10. The public also pointed out that the Timberlink and Cambers signs are still on Tern Hill Roundabout, Cllr Wynn and the Clerk will take this matter forward again.
4. **Approval of the Minutes of the Parish Council Meeting held on 20th July 2023** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved that they were a true and accurate record of the proceedings.
5. **Clerk's update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
 - a. Cllr Smith and Cllr Hughes had meet with the Clerk to discuss items for inclusion in Shropshire Council's Place Plan and, after circulating the rest of the Council, she had input these items on the Place Plan system.
 - b. The Clerk had previously forwarded Shropshire Council's Enforcement Officer's response to the signs at Tern Hill Farm.
6. **Report from the Unitary Councillor** – Cllr Wynn explained that as the shipping container and the caravan, on top on it, were both moveable objects then there was nothing the Shropshire Council's Enforcement Team could do as it was lawful to have these on the land by the by-pass. Cllr Wynn also reassured the meeting that Shropshire Council were not going bankrupt, as Birmingham City Council have recently done.
7. **Report from other Committees by Moreton Say Parish Council Representatives** – No-one had attended a meeting since the last Parish Council meeting.
8. **Planning** – The Council considered the following planning applications and following **comments** were agreed:

23/03515/OUT - Outline planning permission with highway access for single two-storey residential dwelling and detached 3-bay garage, to include removal of trees (resubmission) - Proposed Dwelling North West of The Old Smithy, Longslow, Market Drayton, Shropshire. **The Council agreed that their concerns, previously raised regarding this planning application, had not been satisfied with the additional documentation provided with this re-consultation and so they would object again with the same concerns.**

Determination of Planning

23/03271/FUL - Erection of replacement single storey side extension, following demolition of existing single storey flat roof annexe to accommodate ground floor wheelchair accessible wet room and level access showering facilities - 3 The Drumble, Moreton Say, Market Drayton, Shropshire, TF9 3RT – **Permission Granted**

9. Finance

a. Expenses

Payee	Expense	Chq No	Net Amount	Vat Amount	Authority
Shropshire Council	Street light energy	Int Bk	£122.65	£24.53	PCA 1957 ss 3 (1) & 7
PKF LittleJohn	External Audit	Int Bk	£210.00	£42.00	LGA 1972 s 111
Chris Jordan	Grass Cutting	Int Bk	£526.00		LGA 1972 s 124 (1)
JE re BCW Agric	Moss remover for tennis court	Int Bk	£26.00	£5.20	LGA 1972 s 124 (1)
Jane Evans	Clerk's Salary - September 2023	SO	£270.16	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - October 2023	SO	£270.16	-	LGA 1972 s 112 (2)
	Total		£1,424.97	£71.73	

The Council resolved to agree these expenses.

b. Bank Reconciliation:

Balance brought forward as at 1st April 2023	£13,300.65
Add: Receipts to date	£13,563.58
Less: Payments to date	£ 4,400.14
Closing Balance	£22,464.09

Bank Balances as at 31st August 2023:

Current Account	£22,464.09
Less: payments awaiting authorisation	£ 0.00
Total Bank Balance	£22,464.09

- c. **External Audit Report** – Prior to the meeting the Clerk had circulated the External Audit Report, which had no issues on, and the Council approved this report which concludes the accounts for the Year Ending 31st March 2023. The Clerk will put a copy of this report on the Parish Council website.
- d. **Internal Auditor** – The Clerk advised the Council that the current Internal Auditor had expressed an interest to provide this service again and the Council resolved to appoint her for the Year Ending 31st March 2024.
- e. **C I L Neighbourhood Annual Monitoring Form** – The Clerk had completed this annual return detailing the £14,500 spent on the car park improvements during the Year Ending 31st March 2023. The Council approved this return and the Clerk, the Chairman and Unitary Cllr signed the form.
- f. **Interest Earning Bank Account** – The Clerk explained that as interest rates had increased and the Council had a good bank balance, it would make sense to earn some interest on this money. The Council agreed and two of the bank signatories signed the application form.
- g. **Commemorative Bench** – The Clerk circulated different quotes, from three different companies, for benches and the Council agreed that she should buy a 5 ft hardwood bench with arms for up to £500 which has a rail at the bottom so it can be anchored in.

10. Highways & Environmental – The Council discussed the following issues:

- a. Wall at 8 The Drumble – The Council had been contacted about this wall and whether it was over the Highway boundary. The Clerk will refer the matter to the Shropshire Highway's Officer for this area.
- b. Vantage Farm – Further to the earlier comments from the public the Council discussed this matter and it was agreed that Cllr Wynn would call on the owner to discuss the matter. Also, certain issues needed further investigation before the Council could formally take this matter forward. Cllr Wellon and Cllr Hughes along with the Clerk will investigate these issues and report back to the Council.

11. **Street Lighting / Maintenance & Repairs** – There were no issues reported at present.
12. **Three Parishes Neighbourhood Plan** – Shropshire Council’s statutory consultation of the Three Parish Neighbourhood Plan has been undertaken and the Clerk is awaiting details from them of the time scales for the formal inspection.
13. **We Don’t Buy Crime, Smart Water Initiative** – As the 70% target has been reached the Clerk has been liaising with the We Don’t Buy Crime Officer regarding the notices which she advised have gone up today.
14. **Parish Council Website** – The Clerk advised the Council that Hugo Fox, who hosted the Parish Council’s website, were going to start charging from next month, after 5 years of no charges. The Council considered the three website packages and their costs and agreed on the Silver Option at £19.99 + vat per month as setting up a new website would cost considerably more. The Clerk also explained that Councils were now being advised more to have separate emails for Cllrs and not use their personal email addresses for Council business. A lot of Councils are using the ‘.gov’ and after a short discussion the Council agreed in principle to this suggestion which the Clerk will take forward.
15. **Correspondence** - SALC and Shropshire Council emails have been forwarded to the Councillors when received and no additional correspondence had been received.
16. **Parish Matters** – No parish matters were raised.
17. **Agenda Items** – Cllr Wellon suggested that the Council consider an alternative to the tennis court, which is hardly used, and the Clerk will bring the lease that the Council has with the Dioses, over this land, to the next meeting so this matter can be discussed further. There will also be a discussion regarding the budget for the next financial year at the next meeting so the Clerk asked Cllrs to let her know in good time if there was anything that they wished to included. The next meeting is on **23rd November 2023**.

There being no other business the Chairman declared the meeting closed at 8.30 pm

Approval of the Minutes held on 21st September 2023

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 23rd November 2023

Signed by the Chairman