

MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at Moreton Say Village Hall
on Thursday 23rd November 2023 commencing at 7.30 pm.

Present: Councillors C Dutton, C Wellon, G Turner, R Hughes, A Wickett and P Duffy and
Unitary Councillor P Wynn, also Mrs J Evans (Clerk)

Apologies: Councillor P Smith

1. **Welcome / Present / Apologises** – As stated above.
2. **Declarations of Interest** – None
3. **Public Session** – There were no members of the public present.
4. **Approval of the Minutes of the Parish Council Meeting held on 21st September 2023 and the Extraordinary Parish Council Meeting held on 12th October 2023** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved that they were both a true and accurate record of the proceedings.
5. **Clerk's update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
 - a. The Interest-Bearing Bank Account has been opened with all but £1,000 being transferred to this account. The Clerk will monitor the balances and transfer money to meet payments being made.
 - b. The Commemorative Bench is now in situ by the Millennium Green Pool. Cllr Turner advised that once the work to the Millennium Pool has been completed, he will fix in place using the anchoring bracket.
 - c. The Clerk has been liaising with the Shropshire Highways Officer for this area who is dealing with the wall being built at one of the properties on The Drumble.
 - d. The Clerk advised that the new Parish-Online website has been set-up with all the necessary information and over the coming weeks she will update it with more useful information with Cllr Turner's help, both the Clerk and Cllr Turner recently attended a Parish-Online zoom training course. The Clerk asked if all the Councillors were happy with the 'firstname.surname@moretonsay-pc.gov.uk' format for the new emails, this was agreed.
6. **Report from the Unitary Councillor** – Cllr Wynn advised that he had spoken at the recent North Shropshire Planning Committee objecting to planning application 23/03515/OUT on behalf of the Parish Council but the Committee decided to agree the planning application – see below. Prior to the meeting Cllr Wynn had circulated information regarding the motorhome caravan park at Smythemoor and he will now take forward the issue regarding the signs for this enterprise that have been put on the A41 without permission. The Clerk also reminded Cllr Wynn that the signs on the caravan and shipping container, on the A53, also did not have planning permission and Cllr Wynn will also take this forward. The matter of the motorhome in a field between Tern Hill and Shady Hollow was discussed as the planning application on this field has lapsed, Cllr Wynn will contact Shropshire Planning Dept about this.
7. **Report from other Committees by Moreton Say Parish Council Representatives** – Cllrs Turner, Dutton, and Smith, along with the Clerk, had attended the Moreton Say Millennium Green Trust AGM last month and reported on this meeting.
8. **Planning** – The Council considered the following planning applications and following *comments* were agreed:

23/04689/FUL - Proposed single storey portal framed building for the rearing of young pigs - Greenbank Farm, Tern Hill, Market Drayton, Shropshire, TF9 3PX – **No Comment**

23/04677/FUL - Change of use of a dwelling to a residential care home for children and associated works - Waterloo Cottage, Chapel Lane, Tern Hill, Market Drayton, Shropshire, TF9 3PY – **No Comment**

Determination of Planning

23/03515/OUT - Outline application for the erection of a single two-storey dwelling to include access - Land North West of The Old Smithy, Longslow, Market Drayton, Shropshire, TF9 3QY – **Permission Granted**

9. Finance

a. Expenses

Payee	Expense	Chq No	Net Amount	Vat Amount	Authority
Unity Bank	Quarterly Bank Charges		£18.00		LGA 1972 s 111
Hugo Fox	Monthly website charge	DD	£19.99	£4.00	LGA 1972 s 111
H M R C	Late PAYE return - <i>disputed</i>	Int Bk	£100.00		LGA 1972 s 111
JE re	Commemorative Bench	Int Bk	£457.50	£91.50	Localism Act
Jane Evans	Clerk's expenses - Printer Ink	Int Bk	£13.09		LG(FP)A 1963 s 5
Jane Evans	Salary adjustment from April to Nov	Bk Trf	£176.00	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - November 2022	SO	£292.16	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - December 2022	SO	£292.16	-	LGA 1972 s 112 (2)
			£1,368.90	£95.50	

The Council resolved to agree these expenses.

b. Bank Reconciliation:

Balance brought forward as at 1st April 2023	£13,300.65
Add: Receipts to date	£13,563.58
Less: Payments to date	£6,587.83
Closing Balance	£20,276.40
Bank Balances as at 31st October 2023:	
Current Account	£776.40
Interest Bearing Account	£19,500.00
Less: payments awaiting authorisation	£0.00
Total Bank Balance	£20,276.40

- c. **Quarterly Internal Control** - Prior to the meeting the Clerk had circulated all financial information for the quarter ending 30th September 2023, this was agreed and Cllr Hughes initialled the bank statement.
- d. **Budget** - Prior to the meeting the Clerk had circulated financial information showing the actual payments and receipts for the two prior years, projected figures for this financial year and a possible budget for 24/25. The figures in this budget were discussed along with the possibility of tarmacing the entrance to the car park and the possible inclusion of a disabled parking bay. The Clerk will investigate the legislation regarding disabled car parking bays. The Clerk also suggested that Councillors bring any other ideas, and costings, to the next meeting when this budget will be agreed and the precept would be decided

10. Highways & Environmental – The Council discussed the following issues:

- a. Hedges from Vantage Farm entrance to The Drumble – The Council asked the Clerk to contact the land owner to request that the hedges be cut as they are into the highway.
- b. Road from Village Hall up to Pinfold Cottages – There was a discussion regarding the digging out of the ditched and the Clerk will refer this matter to the Shropshire Highways Officer for this area.

11. **Street Lighting / Maintenance & Repairs** – There were no issues reported at present.
12. **Three Parishes Neighbourhood Plan** – Shropshire Council have now appointed an Inspector for the Neighbourhood Plan and the Clerk has sent over all the information requested so far, no further timescales have been given.
13. **Lease over Glebe Land** – The Clerk advised the Council of the terms of the lease which the Parish Council currently has with the Dioses over this land, due to expire 31st December 2026. The Council discussed the problems regarding the maintenance of the tennis court and asked the Clerk to enquire with the Dioses' agents if, in general terms, anything else could be done inside the tennis court fencing to better utilise this area.
14. **Correspondence** - SALC and Shropshire Council emails have been forwarded to the Councillors when received and no additional correspondence had been received.
15. **Parish Matters** – The Clerk advised that she had publicised the current consultation regarding the Future Health and Wellbeing needs of Market Drayton and the surrounding area on both the Council website and the noticeboards. Cllr Wellon asked if anyone knew if anything could be done to improve the sports area at Greenfields in Market Drayton and Cllr Hughes advised that, at present, everything that could be done had been done.
16. **Agenda Items** – No further items were raised in respect of the agenda for the next meeting is on **25th January 2024**.

There being no other business the Chairman declared the meeting closed at 8.40 pm

Approval of the Minutes held on 23rd November 2023

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 25th January 2024

Signed by the Chairman 