

MORETON SAY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of Moreton Say Parish Council to be held on Thursday 25th January 2024 at The Clive Hall, Moreton Say which will commence at 7.30 pm to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 18th January 2024

Agenda

- 1. Apologies** – To receive apologies of those unable to attend
- 2. Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
- 3. Public Session** – There will be 10 minutes allocated for any member of the public who wishes to address the Parish Council.
- 4. Minutes** - To approve the Minutes of the Parish Council Meeting held on 23rd November 2023.
- 5. Clerk's update regarding on-going matters** - To enable Councillors to receive an update regarding on-going matters which are not detailed separately on the agenda
- 6. Report from the Unitary Councillor** – For Cllr Wynn to update the Parish Council on Unitary matters.
- 7. Reports from other Committee's by Moreton Parish Council representatives** - To enable Councillors to received reports from any meetings that Council representatives may have attended
- 8. Planning** - To consider the following planning applications:

None

Determination of Planning

23/03986/FUL - Proposed twin tank sprinkler installation including pump house and above ground pipe route - Muller UK & Ireland Group LLP, Shrewsbury Road, Market Drayton, Shropshire, TF9 3SQ – **Permission Granted**

23/04464/FUL - Erection of single storey extension to provide additional butchery preparation space - Farm Shop and Cafe, Fordhall Farm, Shrewsbury Road, Market Drayton, Shropshire, TF9 3PS – **Permission Granted**

23/04640/FUL - Erection of timber stable building - Fabric Cottage, Longford, Market Drayton, Shropshire, TF9 3PN – **Permission Granted**

23/04677/FUL - Change of use of a dwelling to a residential care home for children and associated works - Waterloo Cottage, Chapel Lane, Tern Hill, Market Drayton, Shropshire, TF9 3PY - **Permission Granted**

9. Accounts

- a. Expenditure** – To accept and approve the below detailed payments

Payee	Expense	Chq No	Net Amount	Vat Amount	Authority
Unity Bank	Quarterly Bank Charges		£18.00		LGA 1972 s 111
Hugo Fox	Monthly website charge x 2	DD	£39.98	£8.00	LGA 1972 s 111
Shropshire Council	Street light energy	Int Bk	£122.65	£24.53	PCA 1957 ss 3 (1) & 7
E-on	Street light maintenance contract	Int Bk	£95.54	£19.11	PCA 1957 ss 3 (1) & 7
I C O	Data Protection Registration	D/D	£35.00		LGA 1972 s 111
Jane Evans	Clerk's Salary - January 2024	SO	£292.16	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - February 2024	SO	£292.16	-	LGA 1972 s 112 (2)
	Total		£895.49	£51.64	

- b. Bank Reconciliation** – To receive and accept the Bank Reconciliation to the previous month end

Balance brought forward as at 1st April 2023	£13,300.65
Add: Receipts to date	£13,678.44
Less: Payments to date	<u>£7,919.22</u>
Closing Balance	£19,059.87

Bank Balances as at 31st December 2023:

Current Account	£945.01
Interest Bearing Account	£18,114.86
Less: payments awaiting authorisation	<u>£0.00</u>
Total Bank Balance	£19,059.87

- c. **Quarterly Internal Control** - For the Council to review and approve the financial information sent out by the Clerk at the end of the last quarter.
 - d. **Interim Internal Audit Report** – For the Council to review and agree the Interim Audit Report
 - e. **Precept** – For the Council to review the draft budget and agree the Precept request for the next financial year, 2024/25
- 10. Highways and Environmental** -To enable Councillors discuss matters causing concern and opportunity to bring forward items requiring attention.
- 11. Street Lighting** - To enable Councillors to report items requiring attention.
- 12. Joint Neighbourhood Plan** – To update the Council regarding this matter.
- 13. New Parish Council Website and emails** – To update the Council regarding these matters.
- 14. Shropshire Council’s Budget Consultation** – For the Council to decide if it would like to comment on this consultation.
- 15. Correspondence** – All SALC and Shropshire Council correspondence has been forwarded to Councillors as and when received and additionally a letter has been received from the Board Development Officer of H M P Stoke Heath.
- 16. Parish Matters** - An opportunity for councillors to bring to the attention of the council matters of interest or concern
- 17. Agenda Items** - An opportunity for Councillors to bring items forward for next agenda (no discussion or decisions to be made) for next meeting on **28th March 2024**