

MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at Moreton Say Village Hall on Thursday 19th May 2022 commencing immediately after the Annual Parish meeting.

Present: Councillors C Dutton, C Wellon, A Wickett, G Turner and P Smith, Unitary Councillor P Wynn also present Mrs J Evans (Clerk).

Apologies: Councillors P Duffy & R Hughes

1. **Welcome / Present / Apologises** – As stated above
2. **Declarations of Interest** – None
3. **Public Session** – This was dealt with at the Annual Parish Meeting.
4. **Approval of the Minutes of the Meeting held on 24th March and the Extraordinary Meeting on 14th April 2022**
- Prior to the meeting the Councillors had received copies of these minutes and it was resolved that they were a true and accurate record of the proceedings.
5. **Clerk's update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
 - a. The Clerk had found a local alternative website provider, had sent the plan and all the documentation to him and was waiting for a quote.
 - b. Now that the vat has been received the Clerk will open the Unity Bank account and she asked the bank signatories to provide her with additional information to enable her to do this.
 - c. The Clerk had received notification that an invitation to the Lord-Lieutenant's Garden Party had been sent out and Cllr Dutton confirmed that the nominee had received this and was able to attend.
6. **Report from the Unitary Councillor** – This was dealt with at the Annual Parish Meeting.
7. **Report from other Committees by Moreton Say Parish Council Representatives** – Cllr Smith reported on the North SALC meeting that she has recently attended. Cllr Smith also, asked the Clerk if she could update the secretary of the North SALC committee with her, and Cllr Wickett's email addresses so that they could receive future agendas and minutes, the Clerk will take this forward.
8. **Planning** – The following planning applications were considered and *comments agreed*:

22/01686/ADV - Erect and display four sponsorship signs placed on the roundabout - Roundabout Junction (A41 And A53), Tern Hill, Shropshire. ***The Council unanimously agreed to object to this planning application as they were concerned about the increased distraction and visual impediment that these advertising signs may cause to drivers at this very busy roundabout.***

22/01749/FUL - Installation of agricultural storage lagoon (70m x 35m x 4m) (2450sqm) for the storage of cattle slurry with surrounding 1.2m high fencing (resubmission) - Longford Farm, Longford, Market Drayton, Shropshire, TF9 3PW – **No comment**

Determination of Planning

21/04320/FUL - Erection of agricultural workers dwelling, formation of vehicular access and installation of package treatment plant - Proposed Agricultural Workers Dwelling South of New Street Lane Farm, New Street Lane, Market Drayton, Shropshire – **Permission Granted**

22/01135/FUL - Erection of detached garage - Glencott, Longslow, Market Drayton, Shropshire, TF9 3QY - **Permission Granted.**
9. **General Power of Competency** - The Clerk explained the criteria for this and the Council agreed that these conditions still applied to Moreton Say Parish Council.

10. Finance

a. Expenses

Payee	Expense	Chq No	Net Amount	Vat Amount	Authority
SALC	Annual Membership Fee	85	£265.78	-	LGA 1972 s 143
S D H Accounting	Internal Audit Fee	86	£148.00	-	LGA 1972 s 111
BHIB Insurance	Annual Premium	87	£354.91	-	LGA 1972 s 111
Jane Evans	Clerk's Salary - May 2022	SO	£248.16	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - June 2022	SO	£248.16	-	LGA 1972 s 112 (2)
	Total		£1,265.01	-	

The Council resolved to agree these expenses and additionally agreed to pay a grass cutting invoice which had been received that day, as it had already been agreed to pay for grass cutting this year and it seemed unfair to leave this the two months until the next meeting.

b. Bank Reconciliation:

Balance brought forward as at 1st April 2022	£19,732.34
Add: Receipts to date	£18,211.33
Less: Payments to date	£18,403.16
Closing Balance	£19,540.51

Bank Balances as at 30th April 2022:

Current Account	£19,940.51
Deposit Account	£ 0.00
Less: un-presented cheques	£ 400.00
Total Bank Balance	£19,540.51

- c. **Internal Auditor's Report** – A copy of this report had been circulated to the Council prior to the meeting and, having been reviewed, the Council agreed to approve this report.
- d. **Annual Governance Statement** – The Council reviewed all the comments within this document and unanimously agreed to adopt this statement.
- e. **Year End Statement of Accounts** – The Council reviewed and unanimously agreed to approve these accounts.
- f. **Exemption Certificate** – The Clerk explained that as both the Council's payments and receipts for the Year Ending 31st March 2022 were below £25,000, they were exempt from an External Audit and the Council resolved to approve the signing of this Exemption Certificate.
- g. **Insurance Renewal** – Last year the Council had agreed to take out the three-year agreement for the insurance with BHIB so the premium was the same as last year and the Council agreed this should be paid in the above expenditure.

11. Policy Documents – Prior to the meeting the Clerk had circulated the following policy documents:

- a. Standing Orders
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Shropshire Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Press & Media Policy
- g. Grants Policy
- h. Complaints Policy
- i. Councillor & Clerk Protocol

j. Defibrillator Policy

It was proposed by Cllr Dutton and seconded by Cllr Turner that these policies be adopted by the Council en bloc, all agreed.

12. Highways & Environmental – The Council discussed the following issues:

- a. The road condition at Higginwood – The Clerk will report this to Shropshire Highways.
- b. A large pothole by Pinfold Cottages– The Clerk will report this to Shropshire Highways.
- c. A large pothole on the New Street Land to Moreton Say Road – The Clerk will report this to Shropshire Highways.
- d. Cllr Dutton suggested that a sign should be put in the car park to state that owners parked there at their own risk, all agreed – The Clerk to get a sign to be put up.

13. Street Lighting / Maintenance & Repairs – There were no issues reported at present.

14. Three Parishes Neighbourhood Plan – Cllr Turner reported that as they had not progressed this as far as they had hoped during the last financial year most of the grant had been returned but once the consultants had advised them of their fees to complete the project a new grant application would be submitted. There is also a meeting next week to review the latest, and hopefully last, version of the full Neighbourhood Plan and Summary Document, which will be the consultation document.

15. We Don't Buy Crime, Smart Water Initiative – The Clerk advised that she has been liaising with the people who coordinate this initiative and they had provided information to show that only 25 people in the parish were currently registered under this scheme. The system had also change slightly and if the Council wanted to go ahead with this project for all residents in the parish, costing c £1,300, then all the smart water kits could be registered and it was just a case of giving them out, perhaps at a promotion day, or hand delivering them. The Council considered the cost and deterrent to crime that the Smart Water Initiative has and unanimously agreed to take this forward, the Clerk will get more information as to how and when this could happen.

16. Community Governance Review - The Clerk confirmed that she had written to Shropshire Council reiterating the Parish Council's stance that they did not want any boundary changes but had heard nothing more about this review.

17. Shropshire Council's draft housing allocation policy consultation – The Council agreed that as this did not impact on this parish then they would not take part in this consultation.

18. Correspondence - SALC and Shropshire Council emails have been forwarded to the Councillors when received and additionally a letter had been received from Balfours regarding trees on Glebe land and a thank you letter from the Village Hall committee for the grant received.

19. Parish Matters – Cllr Wellon said how lovely the Millennium Pool was looking at the moment and how much the children enjoyed playing around it, which was good to see, everyone agreed.

20. Agenda Items – It was suggested that the current Parish Council noticeboards may repairing or perhaps replacing, the Clerk will get some prices for the next meeting on 22st July 2022.

There being no other business the Chairman declared the meeting closed at 8.25 pm

Approval of the Minutes held on 13th May 2021

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 28th July 2022

Signed by the Chairman 