

MORETON SAY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of Moreton Say Parish Council to be held on Thursday 25th May 2023 at The Clive Hall, Moreton Say which will commence after the Annual Meeting of Moreton Say Parish Council in order to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 16th May 2023

Agenda

1. **Apologies** – To receive apologies of those unable to attend
 2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
 3. **Public Session** – *Dealt with at the preceding Annual Parish Meeting*
 4. **Minutes** - To approve the Minutes of the Parish Meeting held on 30th March 2023.
 5. **Clerk's update regarding on-going matters** - To enable Councillors to receive an update regarding on-going matters which are not detailed separately on the agenda
 6. **Report from the Unitary Councillor** – *Dealt with at the preceding Annual Parish Meeting*
 7. **Reports from other Committee's by Moreton Parish Council representatives** - To enable Councillors to receive reports from any meetings that Council representatives may have attended
 8. **Planning** - To consider the following planning applications:
 - 23/01709/FUL** - Proposed erection of agricultural building including provision of landscaping - Building 1 of 2
Applicant: Messrs. Vernon (co Peter Richards & Co. Limited, Crabtree Farm, Prees Heath, Whitchurch, SY13 4DT) - Manor Farm, Longford, Market Drayton, Shropshire, TF9 3PZ
 - 23/01711/FUL** - Proposed erection of agricultural building - Building 2 of 2 - Manor Farm, Longford, Market Drayton, Shropshire, TF9 3PZ

Determination of Planning

 - 23/00888/OHL** - Installation of a new wooden pole and stay, additional stay on existing wooden pole and approx. 35m new ABC bunched conductor - New Street Lane, Market Drayton, Shropshire – **No Objection OHL/Circular Notification**
 - 23/00854/OUT** - Outline application for the erection of a single dwelling including access, plus provision of new access for existing property - 10 Longslow, Market Drayton, Shropshire, TF9 3QY - **Permission Granted**
 - 22/05366/FUL** - Change of use of land to use as a residential caravan site for 5 gypsy families, each with 2 caravans including no more than one static caravan/mobile home, together with laying of hardstanding, erection of 5 No. ancillary amenity buildings, installation of package sewage treatment plant and, access improvements. Access improvements to include construction of new accesses with A53, relocation of existing lay-by, and construction of new access road and lay-by - Land Off A53, Market Drayton, Shropshire - **Permission Granted**
 - 23/01174/OUT** - Outline planning permission with highway access for single two-storey residential dwelling and detached 3-bay garage, to include removal of trees and infilling of pond - Land North West The Old Smithy, Longslow, Market Drayton, Shropshire - **Withdrawn**
9. **General Power of Competency** - For the Council to consider if the conditions of the General Power of Competency are still applicable for this Council.
10. **Accounts**
 - a. **Expenditure** – To accept and approve the below detailed payments

Payee	Expense		Net Amount	Vat Amount	Authority
Moreton Say Village Hall	Grant	Int Bk	£500.00	-	LG(MP)A 1976 s19(3)
Chris Jordan	Grass cutting	Int Bk	£234.00	-	LGA 1972 s 124 (1)
Shropshire Council	Street light energy	Int Bk	£122.65	£24.53	PCA 1957 ss 3 (1) & 7
Med UK Group Ltd	Spare erode pads	Int Bk	£56.90	£11.38	Localism Act
S D H Accounting	Internal Audit Fee	Int Bk	£150.00	-	LGA 1972 s 111
SALC	Annual Membership Fee	Int Bk	£274.34	-	LGA 1972 s 143
BHIB Insurance	Annual Premium	Int Bk	£390.20	-	LGA 1972 s 111
JE re McAfee	Lap top renewal fee	Int Bk	£109.99	-	LGA 1972 s 111
Jane Evans	Clerk's Salary - May 2023	SO	£270.16	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - June 2023	SO	£270.16	-	LGA 1972 s 112 (2)
	Total		£2,378.40	£35.91	

b. **Bank Reconciliation** – To receive and accept the Bank Reconciliation to the previous month end

Balance brought forward as at 1st April 2023	£13,300.65
Add: Receipts to date	£13,178.00
Less: Payments to date	£0.00
Closing Balance	£26,478.65

Bank Balances as at 30th April 2023:

Current Account	£26,478.65
Less: un-presented cheques	£ 00.00
Total Bank Balance	£26,478.65

c. **Internal Auditors Report** – For the Council to review this report

d. **Annual Governance Statement** – For the Council to review and approve this document

e. **Year End Statement of Accounts** - For the Council to approve these accounts

f. **Insurance Renewal** – For the Council to be advised of this policy

g. **Grants Application** – For the Council to consider a grant application received from Moreton Say P C C

11. Policy Documents - To enable the Council to adopt the following documents:

- a. Standing Orders
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Press & Media Policy
- g. Grants Policy
- h. Complaints Policy
- i. Councillor & Clerk Protocol
- j. Defibrillator Policy
- k. GDPR Policies: Email Policy, Personal Data Management and Audit Policy, Privacy Policy, Records Management Policy, and Subject Data Access Policy

12. Highways and Environmental -To enable Councillors discuss matters causing concern and opportunity to bring forward items requiring attention.

13. Proposed footpath diversion – To enable the Councillors to comment on this proposed footpath diversion

- 14. Street Lighting – Maintenance and/or Repairs** - To enable Councillors to report items requiring attention and review the maintenance contract agreement.
- 15. Joint Neighbourhood Plan** – To update the Council regarding this matter.
- 16. We Don't Buy Crime, Smart Water Initiative** – For the Council to discuss this initiative.
- 17. Local Government Boundary Commission for England Shropshire's Draft Recommendations** – For the Council to review and comment on this document
- 18. Shropshire Cycling and Walking Plan consultation** – For the Council to decide if it would like to take part in this consultation
- 19. Correspondence** – All SALC and Shropshire Council correspondence has been forwarded to Councillors as and when received.
- 20. Parish Matters** - An opportunity for councillors to bring to the attention of the council matters of interest or concern
- 21. Agenda Items** - An opportunity for Councillors to bring items forward for next agenda (no discussion or decisions to be made) for next meeting on **20th July 2023**