

MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at Moreton Say Village Hall
on Thursday 1st December 2022 commencing at 7.30 pm.

Present: Councillors C Dutton, G Turner, A Wickett, P Smith and R Hughes, also present Mrs J Evans (Clerk).

Apologies: Councillors C Wellon and P Duffy

- 1. Welcome / Present / Apologies** – As stated above.
- 2. Declarations of Interest** – None
- 3. Public Session** – There were three members of the public present, one of which asked if the A41 Safety Group had met and if so, could they see the minutes, the Clerk will liaise with Cllr Rob Gittins to find out.
- 4. Approval of the Minutes of the Parish Council Meeting held on 29th September 2022** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved that they were a true and accurate record of the proceedings.
- 5. Clerk's update regarding on-going matters** – All matters will be covered in the agenda.
- 6. Report from the Unitary Councillor** – Unfortunately Cllr Wynn was unable to attend this meeting.
- 7. Report from other Committees by Moreton Say Parish Council Representatives** – Cllrs Smith & Wickett reported on a North SALC meeting they had attended where there had been a presentation by Shropshire Infrastructure Partnership, an organisation which supports communities, charities, and voluntary groups. At this meeting Ambulance waiting times was also discussed along with SALC standard guidelines relating to solar farms and defibs.
Cllr Turner reported on the Millennium Green Trust AGM where he was re-elected chairman, Nick Rowe was re-elected Treasurer and Margaret Dutton has taken over as secretary. The Millennium Pool 100 Club has now been set up and currently has 61 members, it is hoped that this will provide sufficient annual income to pay the Trust's public liability insurance as well as some maintenance for the benches. Cllr Turner is currently awaiting an up-to-date quote from A R Richards for dam work which the group will be applying for a lottery grant to finance.
- 8. Planning** – The following planning applications were considered and the *comments* agreed:
 - 22/05079/FUL** - Change of use and conversion of existing brick-built barn into a one-bedroom self-contained annex with alterations ancillary to main dwelling - High View, Longslow, Market Drayton, Shropshire, TF9 3QY - **Support**
 - 22/04917/REM** - Approval of reserved matters (appearance, landscaping, layout, and scale) in pursuance of outline planning permission 19/04878/OUT for 2No. residential dwellings to include access - Proposed Development Land South East of Longford Grange, Longford, Market Drayton, Shropshire – **No Comment****Determination of Planning**
 - 22/03913/VAR** - Variation of Condition 1 of application number 18/02682/REM - The Shire, Longslow, Market Drayton, Shropshire, TF9 3QY – **Permission Granted**
 - 22/04035/FUL** - Application for substitution and relocation of approved garage with garage with plus office / store - Styche Grange, Longford, Market Drayton, Shropshire, TF9 3FQ – **Permission Granted**
 - 22/03790/ADV** - Erect and display 3No sponsorship signs placed on the A53/Shrewsbury Road Roundabout and 2No signs on the Shrewsbury Road/Longford Road Roundabout - A53/Shrewsbury Road Roundabout and Shrewsbury Road/Longford Road Roundabout, Market Drayton, Shropshire – **Permission Granted**

22/03791/ADV - Erect and display 3No sponsorship signs placed on A53/Blandford Way Roundabout and 5No sponsorship signs on the A53/A529 Adderley Road roundabout - A53/Blandford Way Roundabout and A53/A529 Adderley Road Roundabout., Market Drayton, Shropshire – **Permission Granted**

22/04569/VAR - Variation of Condition No.1 (approved plans) attached to planning permission 21/02235/REM dated 26/07/21 - Land East 6 Longslow, Market Drayton, Shropshire - **Permission Granted**

9. Finance

a. Expenses

Payee	Expense	Chq No	Net Amount	Vat Amount	Authority
Chris Jordan	Grass cutting	Bk Trf	£272.00		LGA 1972 s 124 (1)
Shelley Signs	Notice Boards	Bk Trf	£1,340.00	£268.00	
Shelley Signs	Installing Notice Boards	Bk Trf	£295.00	£59.00	
Jane Evans	Salary adjustment from April to Nov	Bk Trf	£176.00	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - November 2022	SO	£248.16	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - December 2022	SO	£270.16	-	LGA 1972 s 112 (2)
	Total		£2,601.32	£327.00	

The Council reviewed this schedule and unanimously resolved to agree the expenditure.

b. Bank Reconciliation:

Balance brought forward as at 1st April 2022	£19,732.34
Add: Receipts to date	£21,402.50
Less: Payments to date	£23,237.72
Closing Balance	£17,897.12

Bank Balances as at 31st October 2022:

Current Account	£17,897.12
Deposit Account	£ 0.00
Less: un-presented cheques	£ 0.00
Total Bank Balance	£17,897.12

- c. Quarterly Internal Control** - Prior to the meeting the Clerk had circulated all financial information for the quarter ending 30th September, this was agreed and a non-bank signatory will initial the bank statement.
- d. Budget** – Prior to the meeting the Clerk had circulated financial information showing the actual payments and receipts for the two prior years, projected figures for this financial year and a possible budget for 23/24. The figures in this budget were discussed and the Clerk suggested that in addition the Council may like to consider buying a bench, with a plaque, to commemorate the life of the late Queen. This bench could be put on the green by the Millennium Pool. This suggestion was discussed but as three of the five Councillors present were on the Millennium Green Trust committee it was decided that this could be further considered at the next meeting when more Councillors were present. The Clerk also suggested that Councillors bring any other ideas, and costings, to this meeting when the precept would be decided.
- e. Internal Auditor** – The Clerk advised the Council that the current Internal Auditor had expressed an interest to provide this service again and the Council resolved to appoint her for the Year Ending 31st March 2023.
- f. H M R C PAYE Issue** – The Clerk explained that she had received another notice that PAYE returns had not been received by HMRC even though she had made them and had received acknowledging emails to this effect. The Clerk has appealed this notice again and awaits further correspondence from HMRC.

- 10. **Highways & Environmental** – The Council discussed the following issues:
 - Potholes – The Council was glad to see some potholes in the Parish had now been filled in.
 - Higginswood Road – This is due to be closed for repair work in January
 - Tern Hill Roundabout – The Timberlink signs, that were supposed to be removed, are still there and the Clerk will chase Cllr Wynn and Shropshire Highways. Also ad hoc signs appear on Tern Hill Roundabout the most recent relating to a Young Farmers event, the Clerk was asked to write to the chair of the Young Farmers and liaise with Shropshire Highways to have it removed.
- 11. **Street Lighting / Maintenance & Repairs** – The street light by Longford Grange is not working and the Clerk will report this to the maintenance engineers.
- 12. **Three Parishes Neighbourhood Plan** – Cllr Turner reported that the Regulation 14 consultation has now been sent out to every residential property in the three parishes with the closing date of 9th January 2023 and the Locality Grant has been received.
- 13. **We Don't Buy Crime, Smart Water Initiative** – The Clerk advised that the Open Day at the Village Hall for residents to collect and register their Smart Water packs on Saturday 22nd October had not been a great success with only 17 packs given out. Cllr Smith and Cllr Wellon have been promoting this around the Bletchley area, going door to door and it was agreed that this will have to be the way forward with perhaps having a 'Longford Day' in the New Year.
- 14. **Correspondence** - SALC and Shropshire Council emails have been forwarded to the Councillors when received.
- 15. **Parish Matters** – There were no further matters raised.
- 16. **Agenda Items** – No further items were suggested for the next meeting on 12th January 2023.

There being no other business the Chairman declared the meeting closed at 8.15 pm

Approval of the Minutes held on 1st December 2022

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 12th January 2023

Signed by the Chairman 