

MORETON SAY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of Moreton Say Parish Council to be held on Thursday 23rd May 2024 at The Clive Hall, Moreton Say which will commence after the Annual Meeting of Moreton Say Parish Council to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 16th May 2024

Agenda

1. **Apologies** – To receive apologies of those unable to attend
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
3. **Public Session** – *Dealt with at the preceding Annual Parish Meeting*
4. **Minutes** - To approve the Minutes of the Parish Meeting held on 28th March 2024.
5. **Clerk's update regarding on-going matters** - To enable Councillors to receive an update regarding on-going matters which are not detailed separately on the agenda
6. **Report from the Unitary Councillor** – *Dealt with at the preceding Annual Parish Meeting*
7. **Reports from other Committee's by Moreton Parish Council representatives** - To enable Councillors to received reports from any meetings that Council representatives may have attended
8. **Planning** - To consider the following planning applications:
None received
Determination of Planning
None received
9. **General Power of Competency** - For the Council to consider if the conditions of the General Power of Competency are still applicable for this Council.
10. **Accounts**
 - a. **Expenditure** – To accept and approve the below detailed payments

Payee	Expense	Chq No	Net Amount	Vat Amount	Authority
Chris Jordan	Grass cutting	Int Bk		-	LGA 1972 s 124 (1)
Shropshire Council	Street light energy	Int Bk			PCA 1957 ss 3 (1) & 7
S D H Accounting	Internal Audit Fee	Int Bk	£175.00	-	LGA 1972 s 111
SALC	Annual Membership Fee	Int Bk	£280.76	-	LGA 1972 s 143
Insurance	Annual Premium	Int Bk	£300.00	-	LGA 1972 s 111
JE re McAfee	Lap top renewal fee	Int Bk	£109.99	-	LGA 1972 s 111
JE re SLCC	Reimbursement of 50% annual prof fees	Int Bk	£74.00		LG(FP)A 1963 s 5
Jane Evans	Clerk's Salary - May 2024	SO	£292.16	-	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - June 2024	SO	£292.16	-	LGA 1972 s 112 (2)
	Total		£1,524.07		

- b. **Bank Reconciliation** – To receive and accept the Bank Reconciliation to the previous month end

Balance brought forward as at 1st April 2024	£17,085.74
Add: Receipts to date	£13,516.00
Less: Payments to date	£292.16
Closing Balance	£30,309.58

Bank Balances as at 30th April 2024:

Current Account	£1,275.48
Interest Bearing Account	£29,034.10
Less: payments awaiting authorisation	£0.00
Total Bank Balance	£30,309.58

- c. **Internal Auditors Report** – For the Council to review this report
 - d. **Annual Governance Statement** – For the Council to review and approve this document
 - e. **Year End Statement of Accounts** - For the Council to approve these accounts
 - f. **Exemption Certificate** – For the Council to review and approve this document
 - g. **Insurance Renewal** – For the Council to be consider the renewal premiums with present insurer and comparative quote for the coming year.
 - h. **Grants Application** – For the Council to consider any grant applications received
- 11. Policy Documents** - To enable the Council to adopt the following documents:
- a. Standing Orders
 - b. Financial Regulations
 - c. Risk Assessment Schedule
 - d. Code of Conduct
 - e. Publication Scheme, including ICO Model Publication Scheme
 - f. Press & Media Policy
 - g. Grants Policy
 - h. Complaints Policy
 - i. Councillor & Clerk Protocol
 - j. Defibrillator Policy
- 12. Highways and Environmental** -To enable Councillors discuss matters causing concern and opportunity to bring forward items requiring attention.
- 13. Glebe Land – Moreton Say Car Park and Tennis Court** – For the Council to be updated regarding this matter
- 14. Street Lighting – Maintenance and/or Repairs** - To enable Councillors to report items requiring attention and review the maintenance contract agreement.
- 15. Joint Neighbourhood Plan** – To update the Council regarding this matter.
- 16. Local Policing Community Charter** – For the Council to discuss and agree on their top three priorities for the Parish
- 17. Shropshire Council Consultations**– For the Council to decide if it would like to comment on these consultations:
- The future of School Library Service
 - Draft Shropshire Local Plan, additional material
- 18. Correspondence** – All SALC and Shropshire Council correspondence has been forwarded to Councillors as and when received.
- 19. Parish Matters** - An opportunity for councillors to bring to the attention of the council matters of interest or concern
- 20. Agenda Items** - An opportunity for Councillors to bring items forward for next agenda (no discussion or decisions to be made) for next meeting on **25th July 2024**