

## MORETON SAY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of Moreton Say Parish Council to be held on Thursday 22<sup>nd</sup> January 2026 at The Clive Hall, Moreton Say which will commence at 7.30 pm in order to conduct the following business listed on the agenda below.

Signed: *J L Evans* (Locum Clerk)

Dated 15<sup>th</sup> January 2025

### .Agenda

1. **Apologies** – To receive apologies of those unable to attend
2. **New Clerk** – For the new Clerk to be introduced to the Parish Council
3. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
4. **Public Session** – There will be 10 minutes allocated for any members of the public who wishes to address the Parish Council.
5. **Minutes** - To approve the Parish Council Meeting held on 27<sup>th</sup> November 2025
6. **Clerk’s update regarding on-going matters** - To enable Councillors to receive an update regarding on-going matters which are not detailed separately on the agenda
7. **Report from the Unitary Councillor** – For the Unitary Councillor to update the Council.
8. **Reports from other Committee’s by Moreton Parish Council representatives** - To enable Councillors to received reports from any meetings that Council representatives may have attended
9. **Planning** - To consider the following planning applications:  
None received  
**Determination of Planning**  
None received
10. **Finance**
  - a. **Expenditure** – To accept and approve the below detailed payments

Payee	Expense		Net Amount	Vat Amount	Authority
H M R C	PAYE re Sandie McBennett	Int Bk	£66.01		LGA 1972 s 111
Shropshire Council	Street Light energy	Int Bk	£136.68	£27.34	PCA 1957 ss 3 (1) & 7
Chris Jordan	Grass Cutting	Int Bk	£280.00		LGA 1972 s 124 (1)
Shropshire Council	Election Costs	Int Bk	£125.00		RPA 1983 s 36 (5)
Graham Withers	Fees re Licence over land	Int Bk	£320.00	£64.00	Localism Act
CCLA	CiLCA registration fee for New Clerk	Int Bk	£495.00		LGA 1972 s 111
Unity Bank	Monthly Bank Charges - Jan & Feb		£12.00		LGA 1972 s 111
Sarah Ralphs	Clerk's wages				LGA 1972 s 112 (2)
Jane Evans	Locum Clerk's wages	Int Bk			LGA 1972 s 112 (2)
	<b>Total</b>		<b>£1,434.69</b>	<b>£91.34</b>	

**b. Bank Reconciliation** – To receive and accept the Bank Reconciliation to the previous month end

Balance brought forward as at 1st April 2025	£22,352.76
Add: Receipts to date	£20,644.70
Less: Payments to date	<u>£ 10,949.55</u>
<b>Closing Balance</b>	<b>£32,047.91</b>

Bank Balances as at 31<sup>st</sup> December 2025:

Current Account	£ 873.67
Interest Bearing Account	£31,174.24
Less: payments awaiting authorisation	<u>£ 00.00</u>
<b>Total Bank Balance</b>	<b>£32,047.91</b>

**c. Quarterly Internal Control** – For the Council to agree the financial information for the quarter ending 31<sup>st</sup> December 2025.

**d. Budget and Precept requirement for 2026/27** – For the Council to consider and agree the draft budget and Precept requirement for the next financial year.

- 11. Highways and Environmental** -To enable Councillors discuss matters causing concern and opportunity to bring forward items requiring attention.
- 12. Street Lighting – Maintenance and/or Repairs** - To enable Councillors to report items requiring attention and review the maintenance contract agreement.
- 13. Parish Council cupboard** – For the Locum Clerk to update the Council regarding this matter
- 14. Correspondence** – All SALC and Shropshire Council correspondence has been forwarded to Councillors as and when received.
- 15. Parish Matters** - An opportunity for councillors to bring to the attention of the council matters of interest or concern
- 16. Agenda Items** - An opportunity for Councillors to bring items forward for next agenda (no discussion or decisions to be made) for next meeting on **26<sup>th</sup> March 2026**